



Minutes of Meeting

Location Union outside Budge's office

Time and Date 10/03/10

Present Laura Church (Chair), Katie Russell (Secretary), Matthew Jackson (Treasurer), Craig Buck (Social Sec), Richard Grundy (Freshers' Rep), Matej Brada (Media Sec), Kilian Marten (Fire Safety Officer)

Apologies Christopher Evans (Events Co-ordinator)

Circulation Committee and Members

1. Minutes of the Previous Meeting

Action

Passed with no objections
All minutes on website currently up-to-date

2. Subsidies

BJC & BUC to be subsidised by £15; only one subsidy per person
Cirque du Soleil to have travel subsidised only

3. Media

Business Cards have already been created in previous years
Prices to be looked at and new designs to be drawn up

Richard & Matej

LSUTV approached to see what films they have of the society. They
Only have one 10s film of Chris and Katie From Fresher's Ball 2009.

If we want events filmed fully we will need to pay, prices to be checked

Matej

In order to change the website we need to get into contact with Jamie
(Original webmaster)

Matej

Looking at getting a professional website for promotional content only,
Prices for websites

Richard

Continue using the original Lufbrafever website for members

4. Storage

We now have a Cage. Yet there is a problem due to the keys to open
the door before the Cage.

Laura

The codes shall be only known by the committee for safety reasons



5. Expenditure

Grant:	New Banner (to price)	Laura
	Hard Drive and SD card (to price)	Matej
	Stereo (to be priced and Paul Barker to ask)	Laura
	Glow Kit:	
	Flow Toys x5	
	Juggling Balls x2	
	Glow Hoop x1	
	Staff x3	
	Juggling Clubs x2	
	Batteries for Glow kits	
	Ultimate wheel (Risk Assessments)	Laura
	Giraffe (Risk Assessment)	Laura
	Costumes and Performance Tshirts	

6. Society Awards

Choreography to commence Sunday 13th and 20th

7. Fire Safety Training

Ollie Folkerd's house at 18:00 Wednesday 17th 2010

Address to be confirmed

Kilian

8. Socials

MegaZone weeks 8 or 9

Craig

Joint Social with Burn

Katie and Craig

9. Committee T-shirts

Voted to remain the same as last year's committee t-shirts
(black polo shirts with detail on back)

10. Any Other Business

Camera to be collected from Rob Ashworth

Matej

Flickr Account to be looked into for storing/backing up photos

Matej and Rich

Prepared by Katie Russell

Date of Circulation 11/03/10

Date of next meeting 24/03/10 at 2pm